

GOVERNMENT MANAGEMENT ACCOUNTABILITY AND PERFORMANCE

DATA DICTIONARY

The GMAP reports are updated using the data sources and measures agreed upon by the WorkFirst partners. The Sub-Cabinet 2, comprised of policy-making administrators from the WorkFirst agencies, reviews the data. State, regional, and local level performance information is included in each report. The reports are intended to provide users with the most recent information about their standing relative to the goals established by Gov. Gregoire and the WorkFirst partners.

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<http://www.workfirst.wa.gov/performance/measures.asp>

Caseload

Number of adult, child-only, and total cases receiving Temporary Assistance for Needy Families (TANF) each month, measured at the Local Planning Area (LPA) level. LEP and tribal cases are included in the count.

Detail: CSO level unduplicated count of all distinct cases or Assistance Units (adult, child-only and total) who received a TANF cash benefit grant during the month reported.

Source: ACES

Data Availability: Monthly, end of second week after ACES download.

Notes: As the history of the caseload is built within the Performance Measure, the most recent months are replaced by a more stable extract of the caseload.

Diversion Cash Assistance Clients Not Going to TANF

Percentage of adult clients who did not enroll in TANF within 6 or 12 months after receiving a Diversion Cash Assistance payment.

Numerator: Count of total adult clients receiving DCA during the reported month not enrolling in TANF within 6 and 12 months (i.e. those who didn't appear on a TANF case within the 6 and 12 following months).

Denominator: Total count of adult clients receiving DCA during the reported month.

Source: ACES

Data Availability: Monthly, end of second week after ACES download.

Notes: DCA data is derived by using the CASE_SNAP table and AU_ADRQ to form PADA's DCA_CASELOAD table.

Comprehensive Evaluations

Percentage of adult clients who completed their Comprehensive Evaluation within 30 days of their approved TANF application.

Numerator: Count of total adult clients who successfully completed all required elements of their Comprehensive Evaluation within 30 days, defined as those who have a foundation start date and a DSHS final decision finish date and were coded as either “Implemented Entire ESD Recommendation”, “Implemented Partial ESD Recommendation”, or “Implemented Alternative WorkFirst Plan”. Adults who completed the CE within 30 days due to an exemption (Teen Parent, LEP, or Z) are also included in the numerator.

Denominator: Total adult clients who applied to TANF and were approved with an application date between the first day of the previous month and the last day of the reporting month, and who received a TANF grant during the reporting month but did not receive a grant during the previous month.

Source: Data is based on the JAS_CE table in the STAG database of the ACES Data Warehouse.

Data Availability: Monthly, end of second week after ACES download.

Full-Time Participation

Percentage of TANF adult clients who are participating full time in WorkFirst components.

Numerator: Total adult clients in full-time Components: FT, JS, PE, HW, CJ and Other, plus Total Clients in full-time participation with multiple components and contracted components.

Denominator: Total WorkFirst Adult Caseload minus those clients who are exempted for: ZA - Exempt, 55 and over, caretaker relative; ZB - Exempt, caring for an adult with disabilities; ZC - Caring for a child with special needs; or ZD - Exempt adult with severe and chronic disabilities

Sources: ACES.

Data Availability: Monthly; end of second week after ACES download.

Job Search Placements

Percentage of adult TANF clients who gain unsubsidized employment within 90 days after enrolling in ESD's Job Search (JS) program.

Numerator: Of those active adult clients who have fulfilled the criteria to count for a Job Search start date in the given month, how many have obtained new unsubsidized employment in the following three months.

Denominator: Active adult clients who have a Job Search start date in the given month.

Detail: For Denominator; Job Search components are determined from JAS for a given Cohort month. Duplicates are removed from the denominator by selecting the most recent JS start. Records showing a Referred Back component (RB) code up to 5 business days of JS start are also removed from the denominator. Records showing a training component (CJ, HW, PE) code within 2 months after the cohort month are also removed from the denominator. Note that if a JS occurs after a PE, HW, or CJ component code has been issued, but within the same cohort month, then this JS counts.

Sources: Employment records are counted from any of the following employment tables: JAS Component table, SKIES Placement table, or UI-Benefit (NewHire) table, UI-Wage File, OFM's AFarrays table, and WRIS,

Data Availability: Monthly; end of second week after ACES download. Data are listed for WDA, WorkSource Center office, and State.

Community Jobs Placements

Percentage of distinct TANF clients who gain unsubsidized employment within 4 quarters after enrolling in CTED's Community Jobs (CJ) program.

Numerator: The number of clients enrolled in a given quarter (denominator) who present covered employment earnings in the enrollment quarter or any of the individual succeeding quarters (4 quarters total).

Denominator: The number of clients enrolled in Community Jobs in the given quarter.

Detail: A list of JAS Ids for those clients enrolled in CJ during the given quarter is sent to ESD. This dataset is matched to ESD's UI-Wage database for each of the four target quarters.

Source: CTED database, JAS, UI-Wage file.

Data Availability: Quarterly. Four quarters for measure, plus one quarter lag for UI-wage data completion.

Customized Job and Skills Training

Percentage of distinct TANF clients who gain unsubsidized employment within 90 and 180 days after exiting SBCTC's Customize Jobs and Skills Training (CJST) program.

Numerator: All adult clients exiting CJST in a given quarter who had covered employment earnings in the following quarter, and two quarters after leaving CJST.

Denominator: All adult clients exiting CJST in a given quarter.

Detail: There is no earnings threshold for the numerator.

Sources: SBCTC College Database, UI-Wage file.

Data Availability: Quarterly. Allow one quarter lag for UI-wage data completion.

High Wage / High Demand Training

Percentage of distinct TANF clients who gain unsubsidized employment within 90 and 180 days after exiting SBCTC's High Wage/High Demand Training (HW/HD) program.

Numerator: All adult clients exiting HW/HD in a given quarter who had covered employment earnings in the following quarter, and two quarters after leaving HW/HD.

Denominator: All adult clients exiting HW/HD in a given quarter.

Detail: There is no earnings threshold for the numerator.

Sources: SBCTC College Database, UI-Wage file.

Data Availability: Quarterly. Allow one quarter lag for UI-wage data completion.

Time to Employment

Median of the number of days until employment for those clients participating in ESD's Job Search program.

Detail: Of those having a Job Search start date in month, and having employment in the following 90 days, using JAS Component table, SKIES Placement table and UI-Benefits table, count the number of days to their first employment.

Data is gathered from those clients having been in Job Search in the given month. Of those in each cohort that had employment registered in the JAS Component table, SKIES Placement table or the UI-Benefits table within 90 days of that JS start date are included in the calculation of the median days to employment.

Data are listed for WorkSource Center office, WDA, and State.

Guidelines:

- (a) Median days to employment is defined as the level where 50% of the days to employment are above and below the median point within a group. Herein groups are defined as an Office or WDA or Statewide.
- (b) Employments from JAS Component table, SKIES Placement table and UI-Benefits table are used in this Measure, because they include an employment date.
- (c) The UI-Wage file lists no date of employment and is therefore not used.

Source: JAS Component table, SKIES Placement table and UI-Benefits table.

Data Availability: Monthly; end of second week after ACES download.

Notes:

The employment dates are defined: the JAS Component table lists employment dates as approximate, when reported by the client, the SKIES Placement table lists an employment date, but is the date the employment is entered into the SKIES database. The UI-Benefits Employment date is the transmission date, that time the employment date was registered into the database.

Median days = 0, is good. This means that a person, or group got employment the same day of their service.

Median Days to Employment across the same groups such as Offices cannot be simply averaged to get median days for the group. This is because offices do not have the same populations. The median days is calculated from the entire consolidated group of offices. For instance, one cannot average all the offices (in the State) and call that the median days to employment of the State. The median days to employment of the State must be calculated for the entire whole group. Those that commonly “average” median days to employment of sub-groups will find their results in error of up to 20%.

Self-Sufficiency Exits

Percentage of TANF cases closed for "self-sufficiency" who didn't return to TANF within the following three months after exit.

Numerator: Total TANF closure cases for: Self-Sufficiency, Other, Child Support More Than Grant (324), Excess Net Income-Cash Assistance (331), Exceeds Earned Income Limit (334), Change in Child Support Payment (507), and AU requests closure (557).

Denominator: Total TANF closure cases as the count of unduplicated cases or assistance units who received a TANF/SFA cash benefit during the month reported, and neither the AU nor any client on the AU received TANF/SFA in any of one of the following three months.

Detail: The CASE_SNAPSHOT table from the CARD database was used to determine if the AU received TANF/SFA assistance during the month reported. The AU status code from the STAT screen in ACES or the AU_STS table in the STAGING database was used to determine if the AU was closed (status code = 'C' for closed).

Sources: ACES.

Data Availability: Monthly; end of second week after ACES download.

Exits with Employment

Percentage of former adult TANF clients with unsubsidized employment earnings in the quarter of exit.

Numerator: Adult clients exiting TANF in a given quarter who had covered employment in the exiting quarter. From the denominator, select the subset of clients who show positive UI Wages during the quarter of exit.

Denominator: Adult clients exiting TANF in a given quarter. A record is counted as an exit in any given quarter if it is an exit in any month within the quarter. A record is counted as an exit in a given month if the record shows TANF income in the previous month, but doesn't show TANF income in the given month.

Detail: This is a quarterly report that will contain information on (1) the number of adult clients exiting TANF during a given quarter, (2) the number of clients employed during that quarter out of those exiting TANF, and (3) the ratio of adult TANF exiters who are employed during the quarter of exit. This information will be compiled by CSO, by DSHS regions and state totals similar to the layout of the current Tier-2 measures.

Sources: AFarrays file, UI-Wage file.

Data Availability: Quarterly. Allow one quarter lag for UI-wage data completion.

Child Support

Non-Custodial Parents (NCPs) With Payments

Percentage of current or former TANF Non-Custodial-Parent cases making child support payments.

Numerator: Of those NCPs in the denominator, how many made a payment during the month reported. Note that about 8% of the NCPs live out-of-state.

Denominator: Unduplicated count of Non-Custodial Parents with at least one IV-D case where the case was receiving TANF during the month reported or had received TANF within the past 12 months.

Sources: SEMS.

Data Availability: Monthly; end of second week after ACES download.

Child Support Cases with Orders Established

Percentage of current or former TANF cases with child support orders established.

Numerator: Of those cases in the denominator, a count of those cases that have child support orders established. Note that about 8% of the cases are out-of-state.

Denominator: Count of IV-D cases currently on TANF or post-TANF (within 12 months of exit).

Sources: SEMS.

Data Availability: Monthly; end of second week after ACES download.

Median Placements Wages

Median of hourly wages at employment for those clients participating in ESD's Job Search program.

Detail: What was the hourly wage rate of at least half the adult clients who presented unsubsidized employment earnings in the 3 months following the cohort month.

Data is gathered from those WorkSource clients having been in a cohort month. Of those in each cohort who had unsubsidized employment (Earnings and Hours Worked) registered in the UI Wage file the quarter of employment; calculate their respective median hourly wage rate.

Data are listed for WorkSource Center office, WDA, and State.

Guidelines: (a) Median wage is defined as 50% of the client's hourly wage rates are above and below a median point within a group. Here groups are defined as an Office or WDA or Statewide.
(b) Earnings and hours listed to compute wage rates come only from the UI-Wage file.

Sources: UI Wage file.

Data Availability: Quarterly; allow one quarter lag for UI-wage data completion.

Note: Median wages across the same groups such as Offices cannot be simply averaged to get a median wage for the group. This is because different offices do not have the same populations. The median wage is calculated from the entire consolidated group of offices. For instance, one cannot average all the offices (in the State) and call that the median Wage of the State. The median wage of the State must be calculated for the entire whole group. Those that commonly "average" median wages of sub-groups will find their results in error of up to 20%.

Job Retention

Percentage of former adult TANF clients who remain employed for one year after an employment-related exit from TANF

Numerator: Number of adult clients who exit TANF in the reported quarter (Q_0), who present unsubsidized employment earnings of at least \$1,875 in the quarter after exit (Q_1), and present unsubsidized employment earnings of at least \$2,500/quarter in Q_2 , Q_3 , and Q_4 , or \$13,800 total in Q_1 , Q_2 , Q_3 , Q_4 .

Denominator: Adult clients who exited TANF in the reported quarter (Q_0) and presented unsubsidized employment earnings of at least \$1,875 in the quarter of exit (Q_1).

Detail: A Q_0 exit from TANF is defined a record receiving a TANF grant on at least one month during Q_0 and not receiving such grant on all three months of Q_1 .

Sources: CARD, UI-Wage file.

Data Availability: Quarterly. Allow one quarter lag for UI-wage data completion.

Earnings Progression

Percentage of former adult TANF clients whose earnings increased by 10% within one year after leaving TANF.

Numerator: Number of adult clients who exit TANF in the reported quarter (Q_0), who present unsubsidized employment earnings in Q_1 and whose unsubsidized employment earnings in Q_5 were at least 10 percent greater than earnings in Q_1 ; also counted are exiting adults who had unsubsidized employment earnings that exceed \$5,000 in each quarter $Q_2 - Q_5$.

Denominator: Adult clients who exited TANF in the reported quarter (Q_0) and presented any amount of unsubsidized employment earnings in Q_1 .

Detail: A Q_0 exit from TANF is defined a record receiving a TANF grant on at least one month during Q_0 and not receiving such grant on all three months of Q_1 .

Sources: CARD, UI-Wage files.

Data Availability: Quarterly. Allow one quarter lag for UI-wage data completion.

Long-Term Exits

Percentage of closed TANF cases who didn't receive a TANF/SFA grant in any one of the following 12 months.

Numerator: Of those cases in the denominator, a count of those cases where neither the AU nor any client on the AU received TANF/SFA in any one of the following 12 months.

Denominator: Count of distinct cases or assistance units who received a TANF/SFA cash benefit during the month reported and the AU was closed in ACES as of the end of the month reported.

Sources: ACES.

Data Availability: Monthly; end of second week after ACES download.

Glossary

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| CARD | CARD is a subset of the ACES database. |
| CJ | Community Jobs: wage subsidized employment in training. |
| ESD | Employment Security Department (a Washington State Department). |
| Exiter | An Exiter is one who has an employment in month, and has not received a TANF grant any of the following 4 months. |
| HW | Training for High-Wage Hi-Demand positions. |
| JAS | Jobs Automated System. Management system (database) that stores documentation and data. The Component Table is used for these components: JS, FT, PT, CJ, PE, HW (Job Search, Full Time Employment, Part Time Employment, Community Jobs Training, Pre-Employment Training, High Wage/High Demand Training). |
| Job Search | JS is a service provided by ESD wherein a client is given support services in preparation for obtaining employment. |
| NewHire Table | See UI-Benefits. |
| PE | Pre-Employment training. |
| Quarter | The consolidated time frame of the UI-Wage file. There are 4 quarters in a year, each defined from: Jan 1 – Mar 31, Apr 1 – Jun 30, Jul 1 – Sep 30, and Oct 1 – Dec 31. |
| SKIES Placement Table | SKIES database containing listed employments along with employment start dates. There is no report of wages in this file. This table is updated weekly. |
| UI-Benefits | Weekly updated database that details an employment from the employer. Wages are not included in the report. This report only lists a new employment. This file is commonly referred to as the NewHire table. This table is updated weekly. |
| UI-Wage file | Unemployment Insurance (Wage files). This data is listed by Quarter and includes total earnings, and usually the total hours worked. Wage files are populated continuously, and are considered almost fully populated within 6 to 8 months after the end of that Quarter. |
| WDA | Regional WorkSource Delivery Area. There are 12 WDAs throughout the State of Washington. |
| WorkSource Center | The State of Washington, the Department of Employment Security program refers to its field offices as WorkSource Centers to serve those with employment goals. These offices are organized into 12 regional WDAs. |