



STATE OF WASHINGTON  
**WASHINGTON WORKFIRST**

- *Office of Financial Management*
- *Department of Social and Health Services*
- *Employment Security Department*
- *Department of Community, Trade & Economic Development*
- *State Board for Community and Technical Colleges*
- *Department of Early Learning*

June 19, 2007

TO: All WorkFirst Staff

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SUBJECT: **RELEASE OF REVISIONS TO WORKFIRST  
HANDBOOK: WORKFIRST CAREER SERVICES PROGRAM (JULY 2007)**

The WorkFirst Handbook will be revised on July 1, 2007 to reflect the implementation of a new program by Employment Security Department's called WorkFirst Career Services.

The WorkFirst Career Services Program is for employed adults who exit WorkFirst cash assistance or State Family Assistance (SFA) and are working at least 30 hours or more per week. The program provides:

- Basic needs payments of \$50 per month for up to 6 months post-WorkFirst.
- Wage progression and job retention services.
- Cash bonuses for enrolling and completing assessment and employment planning interviews.

The following sections of the handbook are revised:

- 1.4 First WorkFirst Engagement
- 2.1 Supports Overview
- 4.5 WorkFirst Career Services

If you have any questions or need further information, please contact Ken Koernke at (360) 438-3142 or Olga Walker at (360) 725-4641.

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