



STATE OF WASHINGTON
DEPARTMENT OF SOCIAL AND HEALTH SERVICES
DIVISION OF EMPLOYMENT AND ASSISTANCE PROGRAMS
Economic Services Administration
Post Office Box 45440 Olympia WA 98504-5440

February 21, 2008

TO: Regional Administrators
All WorkFirst Staff

FROM: Dori Shoji, Interim Director
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Department of Community, Trade, and Economic Development

Amy Hatfield, Program Administrator
State Board of Community and Technical Colleges

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Department of Early Learning

Amber Gillum, WorkFirst Program Coordinator
Office of Financial Management

SUBJECT: **UPDATED SUPPORT SERVICES DIRECTORY
(MARCH 2008)**

Effective March 1, 2008, the Support Services Directory will be updated to:

- Include CTED expenditures as part of the annual \$3,000 limit.
- Clarify car repair is for the participant's car.
- Clarify the license and fees are allowed only for the participant's vehicle.

Please refer to the WorkFirst Handbook section *2.2 Resources – Support Services*.

Updated Support Services Directory (March 2008)
February 21, 2008
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If you have any questions or need further information, please contact Ian Horlor at Horloit@dshs.wa.gov or (360) 725-4634.

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