



STATE OF WASHINGTON  
**DEPARTMENT OF SOCIAL AND HEALTH SERVICES**  
*COMMUNITY SERVICES DIVISION*  
*Economic Services Administration*  
*Post Office Box 45440 Olympia WA 98504-5440*

May 9, 2008

**TO:** Regional Administrators  
All WorkFirst Staff

**FROM:** Leo Ribas, Director  
Community Services Division

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Work Source Operations Division, ESD

Denny Naughton, Managing Director, WorkFirst Unit  
Department of Community, Trade, and Economic Development

Amy Hatfield, Program Administrator  
State Board of Community and Technical Colleges

Lynne Shanafelt, Assistant Director  
Department of Early Learning

Amber Gillum, WorkFirst Program Coordinator  
Office of Financial Management

**SUBJECT: UPDATED SUPPORT SERVICES DIRECTORY  
(MAY 2008)**

The Support Services Directory has been updated to accurately reflect the amount Employment Security Department (ESD) can pay for transportation allotments. These are paid up to the following limits:

- Immediate need – \$25.00.
- Living within 40 miles of the local office – \$40.00 twice a month.
- Living over 40 miles of the local office – \$60.00 twice a month.

On April 1, 2008, ESD raised their transportation allotment payments to the maximum addressing the increase in gas prices. ESD field staff was informed of the change March 28, 2008.

Please refer to the WorkFirst Handbook section 2.2 *Resources – Support Services*.

Updated Support Services Directory (March 2008)

May 9, 2008

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If you have any questions or need further information, please contact Ian Horlor at [Horloit@dshs.wa.gov](mailto:Horloit@dshs.wa.gov) or (360) 725-4634.

Attachment

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